



Policy on Admission of Students with Learning Difficulties or Disabilities

It is CES policy to:

- deal with all requests for special provision fairly, compassionately and realistically
- deal with any and all such applications on a case by case basis
- deliver special provision wherever possible and wherever feasible
- advise prospective students as soon as possible if it will not be able to offer special provision

Centre of English Studies understands that in many countries special educational needs may not be recognised in the same way that they are in the UK. If a student or his or her parents feels that the student has any specific learning requirements or special needs (for example dyslexia) or physical disabilities (such as being in a wheelchair), then we ask that any such needs should be declared at the application stage. In this way we can ensure that as a school we are in a position to deal with any such specific requirements in a professional and appropriate manner.

It should be noted that all declared special needs will be assessed by the school authorities on a case by case basis and in certain circumstances we may feel that we do not have the resources or expertise to deal with certain levels of need, and this will be communicated to the parents or student concerned after proper consideration by the school authorities.

Currently the school does not have wheelchair access or disabled toilets. Where the school judges that it cannot properly accommodate a student's special needs we reserve the right to refuse admission.

If a student does not declare any special needs at the time of booking and arrives at Centre of English Studies, then we will attempt to deal with the situation. If it becomes clear that we cannot adequately deal with the student's particular needs, we will ask the student to leave the school and we will make arrangements for the student to return home.

The best thing for any applicant to do is to declare any special needs or requirements at an early stage to avoid disappointments and confusion at a later date.