



# CES JUNIOR REGISTRATION FORM 2024

## PERSONAL DETAILS

FIRST NAME: \_\_\_\_\_ SURNAME: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_ GENDER:  MALE  FEMALE  OTHER

NATIONALITY: \_\_\_\_\_ FIRST LANGUAGE: \_\_\_\_\_

OCCUPATION: \_\_\_\_\_ PASSPORT NUMBER: \_\_\_\_\_

COUNTRY: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

POSTAL CODE: \_\_\_\_\_ PHONE NUMBER: \_\_\_\_\_ EMAIL: \_\_\_\_\_

PARENTS/GUARDIAN NAME: \_\_\_\_\_ PHONE NUMBER: \_\_\_\_\_

REFERRED BY: \_\_\_\_\_

CURRENT LEVEL OF ENGLISH (Please ✓)  VERY GOOD  GOOD  FAIR  LOW

DO YOU HAVE ANY ALLERGIES?  YES  NO PLEASE GIVE DETAILS: \_\_\_\_\_

DO YOU HAVE ANY SPECIAL NEEDS, LEARNING DIFFICULTIES OR MEDICAL CONDITIONS? IF SO, PLEASE GIVE DETAILS: \_\_\_\_\_

WHERE DO YOU WANT TO STUDY?  DUBLIN  OXFORD  EDINBURGH  LEEDS  WORTHING  TORONTO  VANCOUVER

## COURSE DETAILS

I WISH TO RESERVE A PLACE ON COURSE: \_\_\_\_\_ NUMBER OF WEEKS: \_\_\_\_\_

STARTING DATE: \_\_\_\_\_ FINISHING DATE: \_\_\_\_\_ COURSE FEE: \_\_\_\_\_

## ACCOMMODATION DETAILS (Please ✓)

I WANT HOMESTAY:

I WANT RESIDENCE:  (available in Edinburgh and Oxford)

ARRIVAL DATE: \_\_\_\_\_ DEPARTURE DATE: \_\_\_\_\_ NUMBER OF NIGHTS: \_\_\_\_\_

## AIRPORT TRANSFER (Optional - must be booked in advanced)

ARRIVAL DATE: \_\_\_\_\_ TIME OF ARRIVAL: \_\_\_\_\_ FLIGHT NUMBER: \_\_\_\_\_ FROM (Airport): \_\_\_\_\_

NAME OF ARRIVAL AIRPORT: \_\_\_\_\_ AIRPORT TRANSFER ON ARRIVAL REQUIRED:  YES  NO

DEPARTURE DATE: \_\_\_\_\_ TIME OF ARRIVAL: \_\_\_\_\_ FLIGHT NUMBER: \_\_\_\_\_ FROM (Airport): \_\_\_\_\_

NAME OF DEPARTURE AIRPORT: \_\_\_\_\_ AIRPORT TRANSFER ON DEPARTURE REQUIRED:  YES  NO

## FEES

<b>INTERNATIONAL JUNIOR SUMMER SCHOOL</b> Dublin, Oxford, Edinburgh, Leeds, Worthing, Toronto and Vancouver <i>(Includes Tuition, Accommodation, Activities, Tours)</i>	COURSE FEES TOTAL:
	REGISTRATION FEE: <i>(€85 for Ireland / £75 for UK / \$180 for Canada)</i>
	AIRPORT TRANSFERS:
	BANK CHARGES:
	<b>TOTAL:</b>

I WILL PAY THE FEES AT THE BOOKING STAGE AS FOLLOWS (Please tick ✓):

FULL FEES  DEPOSIT  BY BANK TRANSFER/CREDIT CARD VIA FLYWIRE  BY BANK TRANSFER DIRECTLY TO CES BANK ACCOUNT

# CES TERMS & CONDITIONS (Junior) 2024

## ENROLLING IN A COURSE:

On receipt of your registration form, you will receive an email:

1. Confirming your enrolment and chosen course.
2. FlyWire link which will enable you to make payment in full or pay a deposit of €250 (Ireland)/ £250 (UK) and \$350 (Canada). Deposits paid are non-refundable

## PAYMENT PROCEDURE:

**FULL PAYMENT OF FEES IS DUE 2 WEEKS PRIOR TO THE STARTING DATE.**

**Please ensure when making a payment to include the STUDENT NAME and CES STUDENT ID number, otherwise it could cause a delay in processing payment.**

### IRELAND:

1. **By bank transfer or credit card through Fly-wire**, our preferred payment provider. To register and make a payment, go to [www.ces-dublin.flywire.com](http://www.ces-dublin.flywire.com) to begin the payment process [Flywire handling fees will be advised at time of payment].
2. **By bank transfer in EURO directly into CES bank account:**  
**Bank name:** AIB  
**Address:** 7-12 Dame Street, Dublin 2, Ireland  
**Account Name:** Centre of English Language Studies Ltd.  
**IBAN:** IE97AIBK93208688887063      **BIC:** AIBKIE2D  
**Account Number:** 88887063      **Sort Code:** 93 20 86  
 [please add €30 to cover bank charges]

### UNITED KINGDOM:

1. **By bank transfer or credit card through Fly-wire**, our preferred payment provider. To register and make a payment, go to [www.ces-uk.flywire.com](http://www.ces-uk.flywire.com) to begin the payment process [Flywire handling fees will be advised at time of payment].
2. **By bank transfer in GBP directly into CES bank account:**  
**Bank name:** National Westminster Bank  
**Address:** 27 South Street, Worthing West Sussex, BN11 3AR  
**Account Name:** Centre of English Studies Ltd.  
**IBAN:** GB33NWBK 602431 74638459      **BIC:** NWBKGB2LXXX  
**Account Number:** 74638459      **Sort Code:** 60 24 31  
 [please add £15 to cover bank charges]

### CANADA:

1. **By bank transfer directly into CES bank account:**  
**Account Name:** The Language Workshop Inc.  
**Bank name:** The Bank of Nova Scotia  
**Address:** 19 Bloor Street West, Toronto, Ontario Canada M4W 1A3

**Bank #:** 002  
**Transit #:** 91132  
**CDN Dollar Account:** 00413 19  
**US Dollar Account:** 02434 18  
**Swift Code:** NOSCCATT

#### Note:

- If your bank requires a 12-digit account number, it would be 911320041319 (CAD), 911320243418 (USD)
- Please put student name or the invoice number (TI-xxxx) as payment note for our tracking purpose. Please also email receipt to [toronto@ces-schools.com](mailto:toronto@ces-schools.com) to inform the transfer.
- Please add \$25 to cover bank charges.
- Bank transfer or credit card through flywire: [cestoronto.flywire.com](http://cestoronto.flywire.com) to begin the payment process (handling fees will be advised at time of payment).
- E-Transfer payments can be sent to [cestorontopayments@ces-schools.com](mailto:cestorontopayments@ces-schools.com).
- By bank transfer or credit card through Fly-wire, our preferred payment provider. To register and make a payment, go to [www.ces-toronto.flywire.com](http://www.ces-toronto.flywire.com) to begin the payment process [Flywire handling fees will be advised at time of payment].

## CANCELLATION, CANCELLATION FEES AND REFUNDS

**ALL CANCELLATIONS MUST BE NOTIFIED IN WRITING.**

#### Tuition and other fees:

1. Notice provided of up to 14 days (21 days Canada) prior of the arrival date - cancellation fee of €250 (Ireland) / GBP£250 (UK) / CAD \$350 (Canada)
2. Notice provided of fewer than 14 days (21 days Canada) prior to arrival - no refund given.
3. UK residential bookings reservations are confirmed on receipt of a 20% non-refundable deposit in part payment of fees. Bookings cancelled after the end of April will be invoiced for the fee of £ 500 net per week per person. If bookings are cancelled less than 14 days before arrival full fees will be due. If the students' visas are refused, we will refund the payment less the accommodation payment of £ 500 net per week per person. This will only be done upon production of the visa refusal letter. The School requires payment of the balance of fees 14 days before the commencement of each course

## GENERAL CONDITIONS

- Fees include tuition, full board accommodation, all activities and excursions, assessment test, individual report, free book rental and additional course materials, certificate of attendance and 24 hour emergency support.
- Supplement of €35 (Ireland)/ GBP£35 (UK) / CAD \$45 (Canada) per week is charged where special diet is required e.g. gluten free, lactose intolerant, vegetarian, vegan.
- Supplement of GBP£65 (UK) / \$125 CDN for assisted check in. It is compulsory for all individual junior students aged 12-15 years of age to have the assisted check in added to their departure transfer.
- CES must be informed of any medical conditions, special dietary requirements and next of kin at the time of booking.
- CES has a strict anti-bullying policy regarding all forms of social media, any student found breaking this rule will be sent home.
- We do not accept responsibility for costs incurred due to flight delays e.g. accommodation etc.
- All students will be in shared rooms (twin or triple) UK and Ireland. Single rooms are available for junior students in Toronto.
- Fees are non-refundable.
- €125 supplement if flight departs Dublin earlier than 08.00hrs
- CES reserve the right to charge a fee of €85 (Ireland)/ GBP£75 and CAD \$150 in Canada for an unnecessary homestay change.
- Students are expected to bring toiletries and a towel with them.
- Students must obey the CES rules for Junior Students.
- Students who take alcohol or drugs or shop lift will be sent home immediately at their parents' expense. There will be no refund of fees.
- There are no extra classes given where a public holiday occurs during a course. In Ireland, Public Holiday: Monday, 5th August; In Canada: 1st July and 5th August, 2024.
- We do not take responsibility for loss or theft of belongings.
- Students are expected to have appropriate medical and travel insurance.
- Non EU students must take out private medical insurance and travel insurance.
- Force Majeure - CES will not be responsible for any failure to comply with any of its obligations (and therefore shall not be required to provide any compensations) if the failure is occasioned by any cause beyond CES's reasonable control.
- Please see [www.ces-schools.com/terms](http://www.ces-schools.com/terms) for more details.

**Note:** If a student wishes to return to their home country or take holidays elsewhere during the term of their English Language Programme they are free to do so, but no credit will be given for missed study time. Parental consent is required for any classes or activities missed.

## AIRPORT TRANSFER ON ARRIVAL (One-Way)

TRIP	ONE PASSENGER	TWO PASSENGERS	THREE PASSENGERS
<b>CES Oxford:</b> From Heathrow Airport	£160	£165	£170
From Gatwick Airport	£200	£205	£210
From Stansted Airport	£210	£215	£220
<b>CES Worthing:</b> From Gatwick	£140	£145	£150
From Heathrow	£165	£170	£175
From Stansted	£200	£205	£210
<b>CES Edinburgh:</b> From Edinburgh Airport	£80	£85	£90
From Glasgow Airport	£135	£140	£145
<b>CES Leeds:</b> From Leeds Bradford Airport	£100	£105	£110
From Manchester Airport:	£150	£155	£160
From Liverpool Airport:	£175	£180	£185
From Heathrow Airport:	£310	£315	£320

**CES Dublin:** €185 return | **CES Toronto:** Airport return transfer: (Included in Junior Program Package)