

# Centre of English Studies



## CELTA

Certificate in Teaching English  
to Speakers of Other Languages

## CES Edinburgh



# Introduction

## Centre of English Studies: Who are we?

Centre of English Studies (CES) was established in 1979, and over the last 38 years has won an international reputation as one of the leading English language schools in the United Kingdom and Ireland. We offer year-round language courses for both adults and juniors, and summer language courses for young learners. In 2016 students from more than 85 countries around the world chose to study with CES.

CES is recognised as a full member of IALC

(International Association of Language Centres) and many of our schools are also accredited by EAQUALS (European Association of Quality Language Centres). Our schools in Edinburgh, Oxford and Harrogate have all been named as Centres of Excellence by the British Council.



## What is CELTA?

The Certificate in Teaching English to Speakers of Other Languages (CELTA) is the most widely recognised qualification in EFL teaching internationally. The award is validated by the University of Cambridge Local Examinations Syndicate (UCLES) who set the guidelines and criteria for centres running these courses.

The course takes place over a minimum of 120 hours and can be studied full time over 4 weeks or part time over 12 weeks.

**“The teachers were a perfect model of how to teach lessons. Outstanding!”**

David, February 2020

Please see [www.ces-schools.com](http://www.ces-schools.com) for further information.

# Our Team



**Valerie Reynolds** is the Head Tutor on our CELTA courses. She has worked in Greece, Africa and the UK.

She has been involved in teacher training, designing tailor-made courses for a range of clients such as government ministries and corporations and has worked as a DoS. She was a Joint Chief Assessor for over 15 years for the CELTA scheme and continues to be an assessor. She is also a local DELTA tutor.



**Mary Drummond** is a tutor on our CELTA courses. She has worked in Abu Dhabi, Oman, Portugal and Amsterdam as well as short stints abroad as a freelance CELTA trainer.

She is also an assessor as well as a Cambridge examiner for the oral exams.

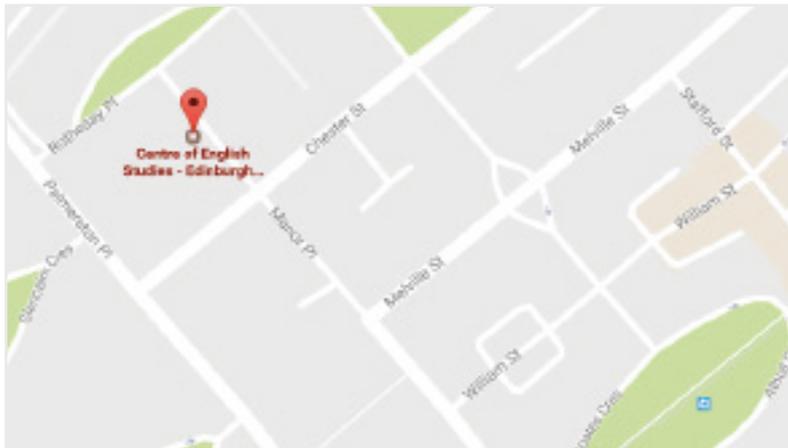


# Our location

## Our location

Centre of English Studies Edinburgh is located in Manor Place, a short ten minute walk from Princes Street. The school is easily accessible by bus and tram, with Haymarket train station close by.

In the breaks between lessons, trainees can relax in our spacious school common room, enjoy the sunshine in our private garden or stroll round the gardens of the nearby St. Mary's Cathedral.



“Scotland’s Historic City of Learning!”

# Course Details

## Full Time Course Details 2021

Course Dates	11th January – 5th February 1st March – 26th March 12th April – 7th May 31st May – 25th June 5th July – 30th July 9th August – 3rd September 4th October – 29th October 15th November – 10th December
Course Times	Monday - Friday 09.00 - 17.00hrs (Some teaching practice days might finish slightly after 17.00hrs to facilitate feedback with trainers)

## Part Time Course Details 2021

Course Dates	23rd January – 17th April 18th September – 4th December
Course Times	Monday and Wednesday 17.45 - 21.00 You work independently through units on line to learn how to teach (about 6 hours a week for this) and then you must attend 2 evenings a week at the school for teaching practice – Monday and Wednesday evenings from 18.00 to 21.00
Course Fee	£1250 (inclusive of the Cambridge fee, course material and £50 registration fee)
Deposit	£150 (non-refundable)
Entry Requirements	<p>The minimum age to enrol is 18 although it is generally recommended that you are aged 20 or over.</p> <p>A degree is preferred as some countries require a degree for visa purposes. If you don't have a degree then you should have a standard of education that would allow you entry into Higher Education.</p> <p>You should have an awareness of language and a competence in both written and spoken English that enables you to follow the course and complete the assignments set throughout the course.</p> <p>Non-native speakers are required to have a competency level at C1/2 level and certification of this should be provided (e.g. Cambridge Proficiency Exam or IELTS 8.0)</p>

# Frequently asked questions

## What can I do with a CELTA?

The CELTA enables the bearer to teach English as a foreign language both in the UK and abroad and is often the minimum requirement sought by employers. A CELTA qualification is required if you wish to teach in a British Council accredited school.

## How long does the course take?

The full time course is a minimum of 120 hours over four weeks. Class hours in the school run from 09.00 to 17.00 and in the evenings you will be asked to prepare lessons for the following day and / or complete assignments.

The part time course also covers 120 hours over a minimum of 10 weeks. You work independently through units on line where you learn how to teach. Then you have to attend the school on Monday and Wednesday evenings from 18.00 to 21.00 for teaching practice and feedback. You will also have 4 assignments to complete throughout the 10 weeks.

## What does the course content consist of?

Input sessions are devoted to methodology, language awareness, phonology and lesson preparation. It is a Cambridge requirement that you observe six hours of classes with qualified teachers and do a minimum of six hours assessed teaching practice.

On the full time course, teaching practice usually takes place in the afternoons between 14.00 and 16.00 with feedback afterwards.

On a part time course teaching practice is on Monday and Wednesday evenings between 18:00 and 20:15 followed by feedback. By the end of the course you will have taught at least two different levels of class.

**“Tougher than my degree  
but the best thing I’ve  
ever done.”**

G. Ali,  
CELTA Course 2020

## What type of student will I be teaching?

Teaching practice students come from the local community. Many of them are working in Edinburgh (e.g. in bars, restaurants or as au pairs) and are delighted to attend these classes taught by you and observed by your tutors.

## How will I be assessed?

You are assessed on two components: your teaching practice and four written assignments. Cambridge has a set of criteria for each component that you must meet in order to get the certificate. Towards the end of the course an external assessor comes in to moderate the course and to ensure that the assessment is being carried out consistently. During the course you will have a minimum of one private tutorial with your tutor at which you will be given an indication of your progress to date.

**“I think it’s been a great course and I’ve been really impressed by the organisation and also the depth of knowledge and experience of the tutors. Thank you!”**

**F. Rennie,  
CELTA Course 2020**

## Do you give career advice?

The majority of students who successfully obtain the CELTA qualification look to teach abroad after the completion of the course. During the course, information will be available to assist you in finding employment and our teaching staff will be happy to provide advice and recommendations.

Full time EFL teaching positions in the United Kingdom are more difficult to come by than those abroad, except in the summer months when a large number of summer schools operate in Great Britain and Ireland.

Centre of English Studies have seven schools operating in Ireland and the UK throughout the year, with an additional eight young learner schools taking place in the summer.

There is also a CES school in Toronto, Canada. There are often job opportunities available in these schools and successful trainees will always be considered for available roles.



# Application

## How do I apply?

Please complete the enclosed application form and return it to:

**Valerie Reynolds**  
**Centre of English Studies**  
**Head Tutor**  
**54 Manor Place**  
**Edinburgh**  
**EH3 7EH**

Alternatively you can email the form to:

**[edinburghteachertraining@ces-schools.com](mailto:edinburghteachertraining@ces-schools.com)**

On receipt of your completed application form, a member of our training team will contact you to arrange an interview. Acceptance onto a course is conditional on the candidate successfully passing the interview stage.

If accepted you will be asked to pay a deposit of £150 to secure your place. This deposit is non-refundable. The balance of the fees is due a week before the start date.

Should a candidate drop out of the course at any stage or fail to achieve their CELTA accreditation there will be no refund of fees.



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